

Agenda: Washington State Health Benefit Exchange Enrollment Meeting

7/11/12; 9:00 am – 10:00 pm

Agenda

<i>ID</i>	<i>Topic</i>	<i>Facilitator</i>	<i>Duration</i>
1.	Welcome <ul style="list-style-type: none">• Introductions	Brad Finnegan	10 Min
2.	Purpose of the Meeting <ul style="list-style-type: none">• Share Policy and IT vision	Brad Finnegan	5 Min
3.	Discussion with Issuers: 834 and 820 files <ul style="list-style-type: none">• Review Enrollment questions for discussion with Issuers• Discuss current business processes and procedure	Group Discussion	40 Min
4.	Next Steps / Close <ul style="list-style-type: none">• Upcoming Enrollment and Billing Meetings – July 18th : Enrollment July 25th : Billing August 2nd : Payments and Reconciliation	Brad Finnegan	5 Min

Meeting Notes

Attendance: Kaiser Permanente, Group Health, Washington Dental Service, Premera Blue Cross, Regents, United Health Group, Community Health Plan, Melina, AmeriGroup, AHIP, ODS Health

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1.	The Exchange anticipates having a standardized format for sending their enrollment and corresponding payment files. With this in consideration, the Exchange would like to give carriers the opportunity to weigh in on the format of the EDI transactions. If you are willing to share your 834/820 file layouts or Companion Guides, please send them to Brad Finnegan at Brad.Finnegan@hca.wa.gov .
2.	Transport mechanism was discussed and initial feedback was received. The majority of carriers currently support transmission over SFTP. The Exchange is exploring the option of using a web service to support transmission of enrollment transactions with the understanding that this may be a change to the Carrier's current business procedures. The Exchange also acknowledges the potential benefit to leveraging existing transport mechanisms which are well tested and which may also help both the Exchange and carriers meet the aggressive timelines for implementation.
3.	Transaction frequency was discussed and initial feedback was received. While most of the carriers currently receive weekly or monthly enrollment files, the group communicated a consensus that considering the expected volume of transactions, a daily file with a monthly or quarterly reconciliation process is preferred. Some carriers also expressed interest in having enrollment files sent in real-time.
4.	Receipt of transaction was discussed and the majority of the carriers currently support a 999, Implementation Acknowledgement for Health Care Insurance response file, as receipt of transactions received. The majority of carriers do not support TA1 responses.
5.	The group confirmed that separate 834 / 820 files are required for individuals and small group plans per their current business procedures.
6.	<p>A recap was given regarding key discussion points from this initial meeting and next steps:</p> <ul style="list-style-type: none"> The Exchange is driving toward achieving a simple and streamline approach within the Exchange enrollment operations and business procedures while minimizing lift and impact for carriers. A summary of today's discussion will be shared during the Tuesday, July 17th Plan Management meeting. The next Enrollment meeting will be held on Wednesday, July 18th <ul style="list-style-type: none"> An overview of the Exchange enrollment process will be provided at the beginning of the meeting to address some of the initial questions and to further clarify the vision of the Enrollment experience through the Exchange. An Exchange enrollment project timeline will be provided which will help set

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| | <p>expectations and clarify the key dates for project implementation.</p> <ul style="list-style-type: none">○ A questionnaire will be provided in the following weeks to receive formal feedback from the carriers regarding specific technical topics relating to enrollment transactions. |
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Thank you for your ongoing support and participation.

Please send any follow up questions or suggestions to Brad Finnegan at Brad.Finnegan@hca.wa.gov.